

UNCONTESTED PROBATE OF WILL AND HEIRSHIP DOCKETS
HARRIS COUNTY PROBATE COURT 4 POLICIES AS OF DECEMBER 1st, 2020

Requirements BEFORE the hearing:

E-file ALL UNEXECUTED HEARING DOCUMENTS including the proposed order, proposed proof of death, proposed witness affidavits and proposed oath.

E-FILE AS PROPOSED ORDERS or the documents will be rejected by the clerk.

What is the Rocket Docket?

The rocket docket is a quick one-minute prove-up of self-proved original Wills proved up by the attorney only. Therefore, the proposed proof of death must be drafted for the attorney, not the applicant.

ZOOM HEARINGS: All uncontested dockets are conducted remotely via Zoom, until further notice.
You will receive a zoom invite via e-mail the Friday before your hearing.

Please have all parties including the attorney, the applicant, witnesses, ad litem, etc. set up their account by Friday before your hearing. **You will need to have a trial run with all participants before the hearing, to ensure they are able to use zoom.com.** If all participants cannot successfully operate zoom.com, contact the Coordinator for assistance or to reschedule your hearing.

All hearings will be broadcast live on YouTube at:

https://www.youtube.com/channel/UCgzAcnvioE6FXm06rqxf25Q?view_as=subscriber.

- Do not access the livestream on YouTube during your hearing. Recording of these hearings is forbidden. **Advise all participants that appropriate courtroom decorum will be observed.**

STEPS TO FOLLOW AFTER THE HEARING:

- File all executed hearing documents including executed proof of death and oath as **NO FEE DOCUMENTS.**
- You may use a notary OR unsworn declaration in executing these documents, refer to Texas Civil Practice and Remedies Code, Chapter 132 regarding unsworn declarations.

HOW TO ORDER LETTERS:

- At the time of filing of the executed hearing documents including the oath, you may also request letters through the e-file system OR you can obtain a credit card authorization form off the clerk's website and e-mail your request here: ccoprobfm@cco.hctx.net . At this time, you cannot pre-order letters.
- For any further questions regarding issuance of letters, please contact the clerk's office.

PLEASE BE ADVISED THAT PROCESSING OF ALL DOCUMENTS INCLUDING SIGNED ORDERS AND ISSUING OF LETTERS BY THE CLERK'S OFFICE MAY TAKE UP TO 2 WEEKS AFTER YOUR HEARING.